




# **Employee's Rights**



Right to have equal opportunities of employment & promotion regardless of age, gender, caste, creed and economical strata

**Right to get written employment agreement/contract**

Right to have all training & orientation as per job specification

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Right to be treated with respect & dignity


Right to be paid at-least minimum wages as per the applicable rules & regulations

Right to get leaves as per hospital policy

Right to have grievance redressal



# **Employee's** **Responsibilities**




To adhere to professional work practices as per hospital's rules, regulation & practices

To provide complete & accurate information to the hospital management during employment process

To treat clients, co-workers, patients with respect & dignity & maintain confidentiality

To understand & adhere to patient's rights & responsibilities




Not to interfere with or misuse any material resource provided by hospital

To accept, where applicable, adaptation to the environment to ensure a safe & secure stay in the hospital for self, colleagues, patients & others

To treat clients, co-workers, patients with respect & dignity & To report immediately to HR or hospital management about untoward incident, dangerous unsafe practice and any type of harassment.  
maintain confidentiality



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